Viterbi Admission and Student Engagement (VASE)

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Admission and Student Engagement

What is VASE?

- Supports the lifecycle of the Viterbi Student (UG, MS and PhD)
- Liaison to the rest of the university on any issues related to all students and programs, including, policies etc.
- Manage Viterbi International Offices (Bangalore, Shanghai)

Areas of Responsibility:

- Undergraduate Admissions in coordination with central USC Admissions
- Master's Admissions
- Support PhD Admissions
- First Semester Advisement for undergraduate students
- DEI for students including Center for Engineering Diversity
- Student Wellness Initiatives
- Student engagement programs – Engage SC/Experience Viterbi
- Student services not handled by the dept (CPT, academic probation, academic integrity)
- Doctoral Program – PhD fellowship and funding tracking, PhD progress
- Events (commencement, orientation, scholarships, community building)
- Career Connections
- Executive and Professional Education

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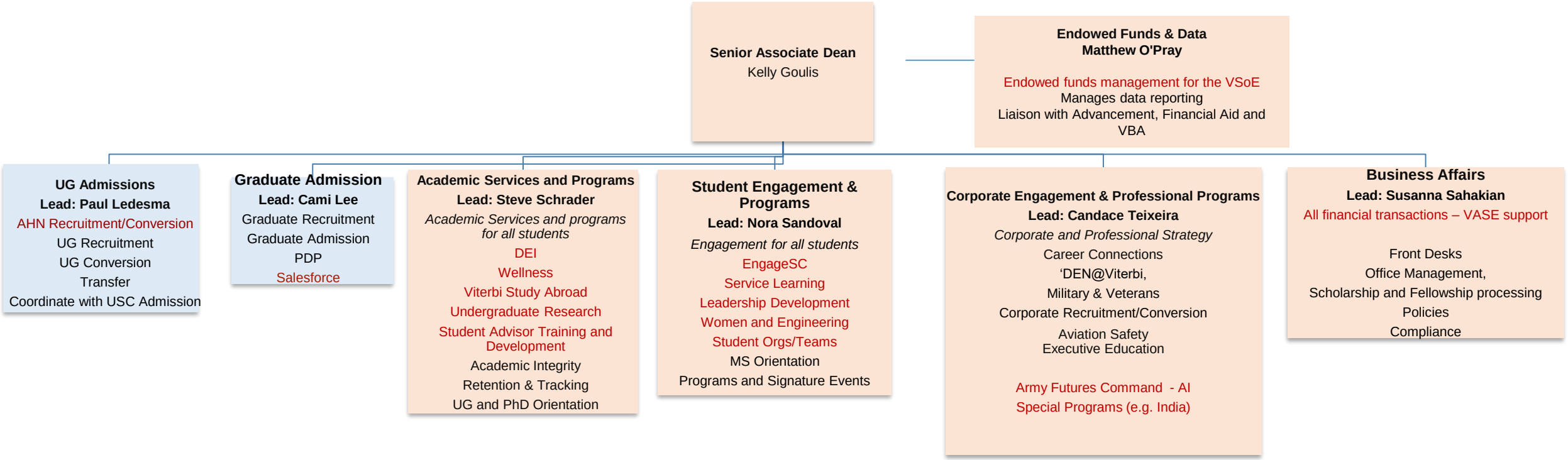
Viterbi Admission and Student Engagement | VASE 2.0

80% complete

Audience Specific

All Students

Focus and/or New



Student Population (Fall 2021)

3,029

Undergraduate Students

41% Female

5,232

Masters Students

32% Female

1,065

Doctoral Students

26% Female

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Masters Students includes DEN and Limited Status

Undergraduate Student Programs

KIUEL – Klein Institute for Undergraduate Engineering Life

- Leadership Development
- Community Building
- Cross Disciplinary Programs
- Service (Viterbi Impact)

Student organization and student design team support

Undergraduate Scholarship Programs

Grand Challenge Scholars Program

Viterbi Honors Program Support

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Undergraduate Student Programs

Progressive Degree Program

Provides an opportunity for undergrads to pursue an accelerated MS program starting as early as their junior year.

Women in Engineering & Undergraduate Programs

WIE develops support programs specifically for our female students, both undergraduate and graduate students designed to bring female students together for community building, mentorship and professional development

Career Connections (grad & undergrad students)

Connect students early in their academic careers

Career Fair, Career Conference, job postings, employer relations, internships, resume review, career counseling

Work closely with central Career Center in supporting all students

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EngageSC - Experience USC Viterbi

An essential student app for information and resources to get **connected**, get **involved**, and get **support**!

GET IT ON Google Play

Download on the App Store

- ✔ Available on all devices
- ✔ Accessible to all USC students, staff, faculty, guests & affiliates

Faculty Partnerships

Explore USC/Discover USC – on-campus conversion programs for admitted students (12)

- Parent Dinners
- Lab demos
- Class visits for admitted students in spring

Scholarship interview panels and committees

Freshmen Academy Faculty

Honors Program advisors

Grand Challenge Scholar mentorship

Undergraduate Research positions – (Merit and CURVE)

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Master's Admissions & Academic Services

Oversee all recruitment & admission (60+ MS)

- Work with the Dean and departments to set enrollment targets
- Design, deliver and launch all MS recruitment activities
- File review based on department criteria
- Primary contact with the university partners on MS admissions

Primary point of contact for all international student matters (Visa, CPT etc)

Manage all academic progress, probation and data for MS students

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Doctoral Programs

- **Ph.D. Student Outreach**
  - Outreach, recruitment, and conversion events coordinated with the Viterbi Marketing and Recruitment team
  - Mentoring events for Ph.D. students, such as preparing for a career in academia.

- **Admission, Financial Aid, and Conversion**
  - Your liaison to other offices at USC for Ph.D related matters; student admission; coordinate the selection process for internal and external fellowships (GOOGLE, INTEL, others).

- **Student Progress Monitoring**
  - Monitor academic progress; retention issues; qualifying and defense; time to degree; and approves faculty committees for qualifying examination and defense on behalf of the Graduate School.

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Doctoral Programs

- **International Ph.D. Students**
  - Internships; I-20 extensions; immigration issues; off-campus employment
  - Signs requests for DS-2019s for visiting Ph.D. students on J-1 visas

- **Summer Undergraduates Research Experience (SURE)**
  - Five distinct programs with approximately 70 students in Summer 2019
  - Recruitment tool for potential future Ph.D. students

- **School-wide TA training**
  - Offered every Fall and Spring
  - Complements training offered by USC Center for Excellence in Teaching (CET)

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